

1. Welcome and Preliminaries

- a. Call to Order - Meeting was called to order at 5:33pm by Joseph Goepfrich in a Zoom virtual meeting format.
- b. Roll Call - Joseph Goepfrich, Brian Saxton, Maria Zavala Paredes, Michael Bedford, Zech Hoyt. Quorum was met.

2. Approval of Agenda

- a. Conflict of Interest – none to report
- b. * Approval of Excused Absences – Cheri Bell was not present. Zech Hoyt motioned to approve absence. Maria Zavala-Paredes seconded. Motion passed.
- c. * Approval of Agenda – Additions: Acceptance of resignation of Ranee Conley, Tree Removal Bid. Michael Bedford motioned to approve. Zech Hoyt seconded. Motion passed.

3. * Consent Agenda Items

- a. Minutes from meeting on July 23, 2020 – Michael Bedford motioned to approve. Brian Saxton seconded. Motion passed.

4. Board Education

- a. Joseph Goepfrich thanked the team for the process in navigating the COVID-19 pandemic.

5. * Monitoring Reports

- a. Directors Report (July & August) – Received COLA and CQI funds. Submitted EHS Expansion grant. Introduced Lourdes Franco-Puzevic new HR Director. Brian Saxton asked about COVID impact and how that might be impacting organization. Addressed all the issues and kept all going. Brian Saxton motioned to approve. Zech Hoyt seconded. Motion passed.
- b. Finance Report (July & August) – Purchasing PPE supplies for COVID response. Otherwise expenses have been customary and typical. No CACFP to report currently. No updates on In-Kind. Increase in purchases for supplies to prepare for the program year. Additional boxes and supplies to ensure everyone had their own set of craft items to avoid cross contamination. Michael Bedford motioned to approve. Maria Zavala Paredes seconded. Motion passed.

6. Board work on Strategic Vision

- a. 5-year Goals – Discussed progress this year so far in the 5-year goals.

7. * Board Policy Review

- a. * Zero Expulsion Policy – Michael Bedford motioned to approve. Brian Saxton seconded.

8. Board Decisions

- a. * By Laws – revisions complete and presented. Zech Hoyt motioned to approve. Brian Saxton seconded. Motion passed.
- b. * Bids for Office Remodel – Modern Office Interiors selected. Michael Bedford motioned to approve. Zech Hoyt seconded. Motion passed.
- c. * Bids for Doorbell – Lockmasters approved. Brian Saxton motioned to approve. Zech Hoyt seconded. Motion passed.
- d. * Bids for Fence – Playground expansion at Watervliet and Gray St. Fence Masters. Brian Saxton motioned to approve. Maria Zavala Parades seconded. Motion passed.

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- e. * Mercantile Bank – authorized signers. Updated after Matthews resignation and to officially which board positions can sign (Board Chair, Vice-Chair, and Treasurer), in addition to adding Zech Hoyt as a signer to the board account. Maria Zavala Parades motioned to approve. Brian Saxton seconded. Motion passed.
- f. * Board Treasurer Position – Zech Hoyt was nominated for the position. Michael Bedford motioned to approve. Brian Saxton seconded. Motion passed
- g. * Tree Removal Bid – to remove the tree that fell at Spinks (A&A Tree Service) – Brian Saxton motioned to approve. Zech Hoyt seconded. Motion passed.
- h. * Acceptance of Rane Conley’s resignation – Michael Bedford motioned to approve. Brian Saxton seconded. Motion passed.

9. Communication

- a. HR Director – Lourdes Franco-Puzevic was welcomed and provided her background.

10. Board Process Review

- a. Pleasure of the Floor – No discussion items.

11. Adjournment

- a. Maria Zavala Parades motioned to approve. Michael Bedford seconded. Meeting was adjourned at 6:23pm.

12. Parking Lot

- a. Secretary Position and Recruitment of New Board Members

*Denotes approval needed

Minutes Approved: 10/15/20

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