

Roll Call

Joseph Goepfrich, Ranee Conley, Michael Bedford, Cheri Bell, Zech Hoyt, Brian Saxton, Erica Evans attended in person. Melinda Rodgers by phone. Quorum was met. Meeting called to order at 5:30 pm.

*Approval of Agenda

Brian Saxton motioned to approve. Second Michael Bedford- Passed

*Approval of Consent Agenda

Zech Hoyt motioned to approve. Second Michael Bedford- Passed

Board Education

Review of Eligibility and Selection ERSEA work and Family Service

OHS has announced that beginning in 2020 unannounced federal reviews will begin

New Chair, Vice Chair and Secretary positions have been filled for Policy Council and training in process

*Monitoring Report

Director's Report

Grant submitted- 3 pages of corrections required, mostly small items addressing "exact" formatting

HR- 2 terminations 1 CCBC eligibility, 1 no call, no show

New Buffalo is open- Celebration

2nd annual Head Start expo- Board Members encouraged to be present and engaged

Brian Saxton motioned to approve. Cheri Bell seconded. -Passed

Finance Report

Discussion of new format that will meet the grant requirements and provide a simplistic 1 page report

Michael Bedford motioned to approve. Cheri Bell seconded. -Passed

Board Policy Review

Paid time off- moved to parking lot

Board notified mileage increased to .58 per mile

Tri-County Head Start Mission: *To be a vibrant and progressive educational agency supporting the development of children 0-5 years of age while promoting healthy family functioning for Head Start children and families in Berrien, Cass, and Van Buren Counties.*



*Board Decisions

- Vice Chair Ranee Conley nominated Brian Saxton Zech Hoyt second- Passed
- Treasure election- moved to parking lot (by laws to be addressed regarding separation of roles)
- What's For Dinner Event- continued support from board requested
 - Brian Saxton motioned to approve. Michael Bedford seconded. -Passed
- Health Insurance Proposal provided
 - Zech Hoyt motioned to approve. Michael Bedford seconded. -Passed

Communications

Continued work is occurring on the Bylaws by the set committee

Board Process Review

- Discussion of salary, pay scale including unintended consequences such as transitioning pay spread across 12 months should that become an option
- Concerns about community awareness, continued efforts to make EHS and HS a known resource in all counties served

Next Meeting

Board – December 19, 2019 5:30 pm at our Decatur Location, 405 Harrison St in Decatur.

* Adjournment

Zech Hoyt motioned to adjourn. Melina Rodgers seconded. Meeting adjourned at 6:31 pm.

*Denotes approval needed

Minutes Approved: 12/19/19

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