

Call to Order

Meeting was called to order at 4:54pm by Jazmine Jibawi.

Roll Call

Melinda Rogers (Cassopolis), Jasmine Jibawi (Watervliet), Erick Pruett (Niles Brandywine) were present. Victoria Cauffman (Niles Bell) participated by phone.

*Approval of Minutes from Public Meeting on August 21, 2019

No corrections or questions. Erick Pruett motioned to approve. Melinda Rogers seconded. Motion passed.

Chair/Vice Chair Report

Training and Conference Policy tabled until October meeting. Working on wage scale for staff.

*Directors Report

ERACCE training will be provided to 70 employees for October 11, 2019 and 70 additional employees on November 1, 2019. A Dual-Language Coordinator has been hired. Home Visitors have begun meeting with families in New Buffalo, we are still awaiting the Facility State Test approval. Erick Pruett motioned to approve. Jazmine Jibawi seconded. Motion passed.

* Finance Report

Training budget has been committed. All expenses typical for this time of year. Erick Pruett motioned to approve. Jazmine Jibawi seconded. Motion passed.

*Revised Policies and Procedures

- Safe Sleep Practices
- Support for Enrolled Families
- Classroom Pets
- Classroom Plants

The four policies were approved and passed. The Field Trip Policy was tabled to clarify wording and will be brought to October meeting. Erick Pruett made a motion to approve. Jasmine seconded. Motion passed.

Group Picture

Agreed to hold off until October meeting.

Pleasure of the floor

No comments or concerns.

Tri-County Head Start Mission: *To be a vibrant and progressive educational agency supporting the development of children 0-5 years of age while promoting healthy family functioning for Head Start children and families in Berrien, Cass, and Van Buren Counties.*



Next Meeting

October 16, 2019 4:30p

* Adjournment

Erick Pruett motioned to adjourn. Melinda Rogers seconded. Meeting adjourned at 5:30pm

*Denotes approval needed

Minutes Approved: 10/19/19

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